

Presenting your Capstone Project: A Three Minute Workshop

Modified from Griffith University's Three Minute Thesis Workshop





Overview

- Workshop Overview
- Summarizing your Research
- Tips for Good Communication



Workshop Overview

Modified from Griffith University's **Three Minute Thesis Competition**

Their goal: “Every researcher should know how to present a clear, concise, yet engaging description of their research project”

Our goal: to enable you to precisely and accurately present your Capstone Project at the end of the program





Rules

- Use only one slide when presenting
- No Audio or video files permitted
- Presentation can run no more than 3 minutes





Goals

- Clearly describe your project and its relevance
- Use your presentation to aid the group in understanding your choice of topic
- Make the audience want to know more
- Change the way you think about presenting





Summarizing your Project

1. Divide your material into main thoughts: write brief summaries for each thought, creating an outline
2. Write your presentation
3. Re-read the presentation and highlight the most important ideas, circling key terms
4. Create one sentence that summarizes your central idea





Summarizing your Project Cont.

5. Aim to cut down your presentation to 200-250 words
6. Make sure to include:
 - Key terms identified
 - Important (but basic) data
 - Main thoughts, ideas and steps followed
 - Important conclusions and/or discoveries
7. Edit again: aim to be more concise, eliminating needless words and repetition



Tips for Good Communication

Highlight

- Why you chose your project
- How you achieved the results
- How it relates to your area of leadership

Simple Organization

- Main points
- Main results
- Conclusion and/or recommendations



Hints for Improving Presentations

Tailor your presentation to your audience. They want to know the big picture: explain what you did, but leave out the details

Start your talk by introducing your project in the grander scheme of things: **why will it interest people**

Be thoughtful about what you include on your PowerPoint slide. Only include things that are relevant, ensure that images are good quality and don't overcrowd



Hints for Improving Presentations Cont.

Speak in an engaging manner. If you don't sound like you're interested, no one else will be either

Body language is important. Don't stand there frozen: engage your audience, look them in the eye and smile

Finish your presentation by summing up your project: **how will your project contribute to your grander goals?**

Practice, Practice, Practice!



Your audience is there because they want to hear about your project. Inspire them, and enjoy the opportunity you've been given to share your work with others.

